

# LSU | Staff Senate

MEETING MINUTES  
December 18, 2024

President Olivia Phelps presided over the December 18, 2024; Staff Senate meeting held in the Event Room on the Second Floor of the Barnes & Noble Bookstore at LSU at 10:30 a.m.

## Unclassified

### Executive/Administrative/Managerial

P - Tammy Millican ('27)

### Professional/Non-Faculty

P - Blanchard, Debbie ('25)

A - Bonner, Amber ('26)

A - Bonnette, Michael ('27)

Pr - Breaux, Kevin ('25)

P - Campen, Ryan ('25)

P - Carney, Mo ('27)

P - Duplechain, Joshua ('25)

P - Faulkner, Carli ('27)

P - Franks, Stephenie ('25)

P - Gresham, Deanna ('27)

P - Guttner, Ginger ('25)

P - Kennison, Jennifer ('25)

P - Louviere, Willie ('27)

P - Martin-Whitaker, Neely ('25)

P - McDonald, Quinneka ('27)

A - Miller, Cassaundra ('25)

A - Mimms, Anissa ('26)

P - Muller, Casey ('26)

P - Oster, Anthony ('24)

Pr - Owens, Jace ('26)

P - Phelps, Olivia ('26)

P - Simpson, Katilyn ('25)

P - Smith, Henri ('27)

P - Waters, Bradley ('26)

Pr - White, Dayton ('25)

P - Whittington, Paige ('26)

P - Williams, Amberlon ('25)

A - Wilson, Derek ('27)

## Classified

### Skilled Crafts

A - Constance, Taylor ('25)

### Technical/Paraprofessional

A - Matkovic, Igor ('26)

### Clerical/Secretarial

P - Butler, Whitney ('25)

A - Jensen, Jerri ('26)

P - Smith, Celeste ('26)

### Service/Maintenance

Pr - Robertson, Winkeyssa ('27)

P - Indicates Present

Pr - Indicates Proxy

A - Indicates Absent

A/P - indicates Absence not Counted

## **GUESTS:**

Zacki Soliman, Campus Federal Credit Union

## **CALL TO ORDER**

The meeting was called to order by President Olivia Phelps at 10:30 a.m.

## **ATTENDANCE**

There was a quorum with four proxies noted.

## **PLEDGE OF ALLEGIANCE**

Senator Willie Louviere led the Pledge of Allegiance.

## **APPROVAL OF THE MINUTES – November 20, 2024, Staff Senate Meeting**

A motion to accept the minutes was made by Member-at-Large Tammy Millican. The motion, seconded by President-Elect Quinneka McDonald, carried.

## **PRESIDENT'S REPORT**

President Olivia Phelps reviewed relevant meetings in which she attended.

Phelps attended Holiday on Campus on December 3. It was a wonderful event with over three hundred people who attended. She thanked everyone who helped plan and volunteered during the event.

She attended a meeting a University Budget Committee meeting. The legislature passed some bills that moves some money around to help cover some unfunded liabilities. There is going to be a tuition increase in the fall. With that, there should not be any severe budget cuts expected next year.

Phelps attended the Foundation's Giving Day Kickoff. The goal is to have sixteen donors of \$5 dollars or more. The kickoff day is scheduled in March.

Phelps attended an Administrative Process and Improvement Committee Meeting. The committee is looking at administrative processes on campus and how to streamline better. One complaint is the process to bring international visitors to campus. The online submission form has been updated and is now available on the website. All submissions are considered and passed along to appropriate units for resolutions.

The Staff Senate Executive Committee met with Provost Haggerty. Mike GPT is live. MikeGPT is a custom Large Language Model (LLM) system available exclusively to faculty and staff through LSU single sign-on that provides a private and secure alternative to ChatGPT for general tasks. Students will be granted access to MikeGPT in the spring 2025 semester.

Residential Life will be building more dormitories within the next two to three years.

Workday Student was also discussed. Testing is ongoing to help with the transition. LSU Eunice has already gone live.

Phelps also attended a Campus Safety Meeting. There will be some on-campus training and exercises happening after the first of the year, so be on the lookout for communication of where and when that will be happening.

The Access Control Project with the ability to lockdown buildings and secure campus remotely is being reviewed. There has been some funding that has come through from the Board of Regents for about 25-30 additional Blue Light boxes. Also, there has been one student who was administered Narcan through an AED box on campus.

There are 1,700 cameras on campus with the capability of providing 5,000 different views. Those cameras are scheduled to be upgraded every three years. Those cameras are being used for any hit and run accidents as well as video evidence for any crimes that happen on campus. There are also twenty-eight license plate readers on campus. Some safety regulations are also being discussed with regards to scooters traveling on campus.

Residential Life is reviewing protocols for students on staff violence with one-on-one meetings and how to specifically handle a mental health crisis due to an incident that happened.

The Academic Continuity Plan is being reviewed for updates with regards to Hurricane Response.

The LSU Campus Mounds are among the oldest human-made edifices in the Americas. LSU received some grant money from the National Park Service to preserve the mounds. The grant is part of the federal Save America's Treasures program. LSU will match the grant with an equal amount of funds.

## **COMMITTEE REPORTS**

### **Education and Professional Development**

Senator Neely Martin-Whitaker submitted a written report for the meeting that was held on November 19, 2024, which was included in the meeting packet for review.

## **LIAISON REPORTS**

### **IT Governance**

Senator Mo Carney submitted a written report for the meeting that was held on December 6, 2024, which was included in the meeting packet for review.

## **NEW BUSINESS**

### **Senator Appointment**

The Staff Senate Executive Committee has approved the following appointment.

Jennifer Popov, who works in Human Resource Management, was the next runner from the last general election and has expressed an interest in getting involved on the Staff Senate. She has been employed at LSU since 2019. Jennifer is filling a vacancy in the Professional/Non-Faculty (Unclassified) Category through 2026.

## **OLD BUSINESS**

### **LSU Strategic Plan**

President Phelps announced that the Long Range Review and Planning Committee has released the staff survey through News & Notes to help gather additional information needed to update Staff Senate's Strategic Plan.

### **Holiday Decorating Contest**

President Phelps announced that judging this year's Holiday Decorating Contest will be held on Friday, December 20, 2024, from 9:00 a.m. until about 12:00 p.m. If anyone is interested in being a judge, please reach out to the Staff Senate office to be included. Entries will be judged for creativity, appearance, and for the most individual food items donated. The results will be posted on the Staff Senate Website.

### **Staff Senate Budget**

Treasurer Henri Smith provided a written financial report for December that was included in the meeting packet for Senate review.

## **ANNOUNCEMENTS**

### **Future Guest Speakers**

Guest speakers were discussed. If anyone has any further suggestions, please send those to the Executive Committee.

### **Staff Senator Birthday**

Staff Senator December Birthdays:

- Senator Kevin Breaux celebrated his birthday on December 2.
- Senator Taylor Constance celebrated his birthday on December 12.

Happy Birthday!

**MOTION TO ADJOURN** – With there being no more business, Treasurer Henri Smith made a motion to adjourn. The motion, seconded by President-Elect Quinneka McDonald, carried.

The meeting was adjourned at 12:00 p.m.

Bradley Waters, Secretary

BW/mm