



## POLICY STATEMENT 30 STUDENT PRIVACY RIGHTS

### POLICY DIGEST

Monitoring Unit: Office of the University Registrar  
Initially Issued: November 1, 1996  
Last Revised: August 28, 2013

### I. PURPOSE

To inform all concerned of the rights and prerogatives of students under the Family Educational Rights and Privacy Act of 1974 (FERPA) and to outline procedures for those students who wish to inspect, review, amend, or challenge disclosure of their education records.

### II. GENERAL POLICY

Louisiana State University is committed to adhering to FERPA and ensuring the confidentiality of student education records. Any disclosure of education records will be made only in compliance with FERPA. For specific information regarding compliance with FERPA, see “[Privacy and Release of Student Education Records](#),” which can be found online and posted in the Office of the University Registrar.

### III. PROCEDURES

Responsibility for interpretation of the provisions of this policy statement rests with the University Registrar, the custodian of the student's official education record.

### IV. SOURCE

[Family Educational Rights and Privacy Act \(FERPA\)](#)

### V. APPENDIX

[Privacy and Release of Student Education Records](#)